

VMM-364 COMMAND CHRONOLOGY

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SECTION I

ORGANIZATIONAL DATA

1. Unit Designation: Marine Medium Tiltrotor Squadron 364
 - a. RUC: 01364
 - b. T/O: 8940T
2. Period covered and location: 1 Apr 2015 - 30 Sep 2015
Marine Corps Air Station
Camp Pendleton, CA
3. Personnel Information
 - a. Commanding Officer LtCol Paul B. Kopacz
9 October 14 - Present
 - b. Executive Officer Maj Christopher L. Janecek
7 January 14 - 1 July
Maj Michael A. Crivello
1 July - Present
 - c. Sergeant Major SgtMaj Chester Wilson
11 December 2014 - Present
 - d. Subordinate Commanders None
 - e. Principal Staff Members
 - S-1 Capt Ryan A. McNaughton
1 February 13 - 1 June 2015
Capt Malcolm M. Pope
1 June 2015 - Present
 - S-2 1stLt Joseph B. Kunicki
1 November 2014 - 1 May 2015
SSgt Keiran D. Spurr
1 May 2015 - Present
 - S-3 Maj Brian P. Santucci
7 January 2014 - 1 June 2015
Maj Jason J. Nollette
1 June 2015 - Present
 - S-4/6 Capt Brett N. Bishop
1 April 2014 - 1 June 2015
Maj Eric R. Armstrong
1 June 2015 - Present
 - S-5 GySgt Peter J. DiMartino
1 May 2014 - Present
 - AMO Maj Eric M. Landblom
7 January 2014 - Present

| | |
|-------------------|---|
| Maintenance Chief | MGySgt Larry L. Chase 15 April 2014 - Present |
| DOSS | Capt Darren T. Gretchko 16 September 2014 - 1 May 2015 Maj Karin B. Alissandratos 1 May 2015 - Present |
| Historian | Capt Edward C. Smythe 1 December 2014 - Present |

4. Average monthly strength as determined from submitted daily strength reports:

| | <u>USMC</u> | | <u>USN</u> | |
|-----------|-----------------|-----------------|-----------------|-----------------|
| | <u>Officers</u> | <u>Enlisted</u> | <u>Officers</u> | <u>Enlisted</u> |
| April | 26 | 211 | 1 | 2 |
| May | 28 | 212 | 1 | 2 |
| June | 29 | 214 | 1 | 2 |
| July | 27 | 207 | 1 | 1 |
| August | 24 | 200 | 1 | 2 |
| September | 23 | 193 | 1 | 2 |

Summary of Flight Statistics

a. Sorties

| | |
|-----------|----|
| April | 15 |
| May | 28 |
| June | 38 |
| July | 56 |
| August | 43 |
| September | 58 |

b. Flight Hours

| | |
|-----------|-------|
| April | 31.6 |
| May | 49.3 |
| June | 97.3 |
| July | 113.0 |
| August | 76.0 |
| September | 105.5 |

c. Utilization

| <u>Month</u> | <u>MC% / FMC%</u> | <u>UTILIZATION</u> |
|--------------|-------------------|--------------------|
| April | 51% / 28% | 13.3% |
| May | 50% / 21% | 41.7% |
| June | 44% / 8% | 40.2% |
| July | 52% / 27% | 44.8% |
| August | 46% / 16% | 37.1% |
| September | 49% / 5% | 42.8% |

SECTION II

NARRATIVE SUMMARY

Personnel and Administration

During this reporting period, the main effort for the S-1 was preparation and administrative support for multiple TAD training events associated with transitioning aircrew. The S-1 provided administrative support for the fall Weapons and Tactics Instructor course in Yuma, Arizona.

Promotions

| | <u>Apr</u> | <u>May</u> | <u>Jun</u> | <u>Jul</u> | <u>Aug</u> | <u>Sep</u> |
|-------------------------|------------|------------|------------|------------|------------|------------|
| To Captain: | 0 | 0 | 0 | 1 | 0 | 0 |
| To Gunnery Sergeant: | 0 | 0 | 1 | 3 | 0 | 0 |
| To Staff Sergeant: | 0 | 0 | 0 | 0 | 0 | 0 |
| To Sergeant: | 0 | 1 | 2 | 1 | 0 | 1 |
| To Corporal: | 0 | 0 | 2 | 4 | 4 | 2 |
| To Lance Corporal: | 2 | 3 | 0 | 2 | 3 | 1 |
| To Private First Class: | 0 | 0 | 0 | 0 | 0 | 0 |

Joins and Drops

| | <u>Apr</u> | <u>May</u> | <u>Jun</u> | <u>Jul</u> | <u>Aug</u> | <u>Sep</u> |
|-------------------|------------|------------|------------|------------|------------|------------|
| Officers Joined: | 3 | 1 | 0 | 3 | 1 | 0 |
| Officers Dropped: | 1 | 0 | 0 | 3 | 3 | 0 |
| Enlisted Joined: | 5 | 4 | 4 | 2 | 6 | 3 |
| Enlisted Dropped: | 3 | 7 | 1 | 9 | 13 | 10 |
| USN Joined: | 0 | 0 | 0 | 0 | 2 | 0 |
| USN Dropped: | 0 | 0 | 0 | 0 | 2 | 0 |

Awards

| | <u>Apr</u> | |
|---|-----------------|----------------|
| | <u>Enlisted</u> | <u>Officer</u> |
| Letters of Appreciation | 0 | 0 |
| Meritorious Masts | 2 | 0 |
| Good Conduct Medals | 6 | 0 |
| Certificates of Commendation | 1 | 0 |
| Outstanding Volunteer Service Medal | 0 | 0 |
| Navy and Marine Corps Commendation Medals | 0 | 0 |
| Navy and Marine Corps Achievement Medals | 1 | 0 |
| Air Medals | 0 | 0 |

| | <u>May</u> | |
|---|-----------------|----------------|
| | <u>Enlisted</u> | <u>Officer</u> |
| Letters of Appreciation | 0 | 0 |
| Meritorious Masts | 0 | 0 |
| Good Conduct Medals | 2 | 0 |
| Certificates of Commendation | 0 | 0 |
| Outstanding Volunteer Service Medal | 0 | 0 |
| Navy and Marine Corps Commendation Medals | 0 | 0 |
| Navy and Marine Corps Achievement Medals | 0 | 0 |
| Air Medals | 0 | 0 |

| | <u>Jun</u> | <u>Enlisted</u> | <u>Officer</u> |
|---|------------|-----------------|----------------|
| Letters of Appreciation | | 0 | 0 |
| Meritorious Masts | | 1 | 0 |
| Good Conduct Medals | | 6 | 0 |
| Certificates of Commendation | | 4 | 0 |
| Outstanding Volunteer Service Medal | | 0 | 0 |
| Navy and Marine Corps Commendation Medals | | 1 | 0 |
| Navy and Marine Corps Achievement Medals | | 1 | 0 |
| Air Medals | | 0 | 0 |

| | <u>Jul</u> | <u>Enlisted</u> | <u>Officer</u> |
|---|------------|-----------------|----------------|
| Letters of Appreciation | | 0 | 0 |
| Meritorious Masts | | 0 | 0 |
| Good Conduct Medals | | 1 | 0 |
| Certificates of Commendation | | 2 | 0 |
| Outstanding Volunteer Service Medal | | 0 | 0 |
| Navy and Marine Corps Commendation Medals | | 0 | 0 |
| Navy and Marine Corps Achievement Medals | | 3 | 0 |
| Air Medals | | 0 | 0 |

| | <u>Aug</u> | <u>Enlisted</u> | <u>Officer</u> |
|---|------------|-----------------|----------------|
| Letters of Appreciation | | 0 | 0 |
| Meritorious Masts | | 0 | 0 |
| Good Conduct Medals | | 1 | 0 |
| Certificates of Commendation | | 0 | 0 |
| Outstanding Volunteer Service Medal | | 0 | 0 |
| Navy and Marine Corps Commendation Medals | | 0 | 0 |
| Navy and Marine Corps Achievement Medals | | 0 | 1 |
| Air Medals | | 0 | 0 |

| | <u>Sep</u> | <u>Enlisted</u> | <u>Officer</u> |
|---|------------|-----------------|----------------|
| Letters of Appreciation | | 0 | 0 |
| Meritorious Masts | | 1 | 0 |
| Good Conduct Medals | | 7 | 0 |
| Certificates of Commendation | | 0 | 0 |
| Outstanding Volunteer Service Medal | | 0 | 0 |
| Navy and Marine Corps Commendation Medals | | 1 | 0 |
| Navy and Marine Corps Achievement Medals | | 0 | 0 |
| Air Medals | | 0 | 0 |

Legal Action

| | |
|-----------------------------|---|
| Special Courts Martial: | 0 |
| Summary Courts Martial: | 0 |
| Non Judicial Punishments: | 2 |
| JAG Manual Investigations: | 0 |
| Administrative Separations: | 1 |

Intelligence

During this period, the intelligence department continued creating both unclassified and classified briefs for the squadron. The intelligence department coordinated with NCIS to meet the Marine Corps requirement for insider threat training. The intelligence department also continued to update the squadron with world affairs and safety against the foreign enemy threat. The intelligence department gave two unclassified briefs on world affairs.

Command, Operations, and Training

Since the transition to a tiltrotor squadron the Marines of VMM-364 have repeatedly demonstrated their exceptional dedication to duty and each other. Through multiple site training evolutions on both MCAS Camp Pendleton and MCAS Miramar, working with five different squadrons the enlisted and officers have worked together to achieve "safe for flight" status and "initial operationally capable", as well as gaining great knowledge on their weapon systems. The squadron created multiple pilot and crew chief instructors during this reporting period: two Air to Air Refueling Instructors, one Basic Instructor Crew Chief, five Low Altitude Tactics Instructors, three Night System Instructors. In addition to the minimum required designations the squadron also produced an additional two basically qualified copilots. While only having half a full squadron of aircraft, the maintenance department was able to provide available aircraft numbers comparable to a fully equipped squadron. Operations was able to capitalize on this and make significant progress in core plus training for all aircrew. Noteworthy ground operations included a Chemical, Biological, Radioactive, Nuclear (CBRN) hike resulting in 100% qualification for the squadron. Two successful completions of an all hands squadron pistol shoot were conducted.

Logistics and Supply

During the month of April 2015, Captain Bishop continued to lead as the Logistics OIC with Gunnery Sergeant Baker as the Logistics Chief. During this time, Captain Bishop has continued career level PME and additionally completed the Green Belt AIRSpeed course. He carefully managed a budget of \$50,000 ensuring adequate supplies and equipment were ordered to manage the basic needs of VMM-364 into the next fiscal year. Additionally, Captain Bishop was the squadron liaison regarding the new hangar and all concerns regarding additional building and renovation projects affecting VMM-364's operating capability. Gunnery Sergeant Baker took the lead in developing the S-4 page of the VMM-364 share point site. After attending a week long course where he became level III qualified in share point operation, he developed an extensive program which simplified any request that an end user would have in regards to logistical requests. Corporal Constantinovich continued to maintain and update barracks requests and facilities upkeep as the barracks manager. He began his turnover during this time with Corporal Arvidson from Ordinance as he began preparing for his transition to Marine Support Group. Corporal Constantinovich departed with permanent change of station orders on 29 April 2015. Lance Corporal Ruiz updated, streamlined and organized the way Servmart and Open purchases were ordered, tracked and purchased by priority level and Marine Corps Property funding. Her new system has been integrated onto VMM-364's share point and is utilized for all "green dollar" purchases. S-4 supported the squadron with three Servmart trips, eleven open purchase requests, a retirement ceremony, the squadron chili

cook off, several facilities repairs and requests, and over 20 other logistical requests.

Public Affairs and Morale

GySgt DiMartino hosted the squadron chili cook off and open house on 21 April for all the Marines and their families to attend and join in unit bonding. VMM-364 again participated in the MAG 39 Golf tournament on the 25th of September 2015. The S-5 continues to raise fund for the Birthday Ball with unit merchandise sales and meal specials.

Communications

The S-6 changed hands from Captain Bishop to Maj Armstrong as the OIC. The S-6 monitored squadron inventory on both the CMR and station assets and currently has observation of over \$300,000 of communications equipment and has coordinated with both station and MAG-39 S-4 to ensure proper coordination for the new building network capability and ensured CAMEO server setup will integrate seamlessly. During this time, Corporal Fitzgerald joined the squadron from MALS-39 to conduct a turnover with Lance Corporal Estrada taking over as the acting chief. Corporal Fitzgerald attended the share point class with Gunnery Sergeant Baker and completely remodeled the S-6 and adjutant page of the VMM-364 site. End users now have access many answers to questions and access to trouble shooting steps, check-in procedures, and inventory trackers that streamline the process. He also added the new version of Optimized Organizational Maintenance Activity, which two squadrons utilize. He rebuilt the detachment server, ordered new printers and successfully repaired several broken squadron assets. Additionally, seven new desktops were added to the MCEITS network for use in several squadron areas. Finally, 40 trouble tickets and nearly 200 non-documented requests were completed.

Department of Safety and Standardization

The month of May, 2015 was an important month for the Safety Shop. For the first time since 2012, the Naval Safety Center visited the squadron for its tri-annual inspection visit. Months of preparation led up to the inspection. The inspectors were impressed with the squadron's safety program and had some very helpful recommendations to streamline the program. Just before the squadron let out for its Memorial Day holiday, the Safety Shop conducted a Safety Stand down. Items discussed were Traffic Safety, Water Safety, Things Falling off Aircraft (TFOA) and a Hazard Report from the fleet. The monthly Standardization Board, Human Factor's Council, and Force Preservation Council were conducted for the month of May.

The Safety Department was busy in the month of July, 2015. Just prior to the Independence Day holiday, a safety stand down was conducted for the entire squadron. The items discussed were domestic violence, motorcycle and driving safety, DUIs, and debrief of the HMLA-169 Mishap in January, 2015 from the HMLA-169 Aviation Safety Officer. Upon return from the holiday, the Safety Department ran a surprise mishap drill. The process went smoothly and lessons learned were captured and integrated into the mishap plan. The monthly standardization board, human factors board, and force preservation council were conducted. The Ground Safety Officer, SSgt Burleson

temporarily left the shop to head to New River, MCAS for MV-22 Osprey Crew Chief transition training. The Safety Department remains busy updating and finalizing all materials in preparation for the upcoming Commanding General's Inspection. The Safety Department conducted a safety stand down in August, 2015. The items discussed were alcohol consumption and blackouts, driving safety, and earthquake and disaster safety and preparedness. The monthly standardization board, human factors board, and force preservation council were conducted. The Safety Department remains busy updating and finalizing all materials in preparation for the upcoming Commanding General's Inspection.

Maintenance

The VMM-364 Maintenance Department supported a total of 409.2 flight hours during the period. A total of 22,807.9 maintenance man hours were compiled through the completion of 4,705 maintenance action forms. 48.6% mission capable readiness and 17.5% full mission capable readiness were maintained during the period. VMM-364 Maintenance Department met all Initial Operating Capability (IOC) requirements and the squadron was deemed IOC on 22 September 2015. Aircraft 168612 was accepted on 22 June 2015. Aircraft 168342 was accepted on 17 September 2015. 13 Maintenance Marines, one Maintenance and Material Control Officer, and two MV-22B Ospreys were sent in support of the Weapons and Tactics Instructor Course 1-16.

In June, Chief Warrant Officer 2 Buchanan checked in and assumed the duties as Maintenance and Material Control Officer. Also in June, Captain Hubbard checked into the squadron. Shortly after, he assumed the duties as the Assistant Aircraft Maintenance Officer. In July, Warrant Officer Balderston checked in and assumed the duties as the Avionics Officer. Captain Jarratt checked out of the squadron in September in preparation for his end of active service. Gunnery Sergeant Brown, the Flight Equipment Division Chief, retired on 25 September 2015.

SECTION III

SIGNIFICANT EVENTS

APR

22 VMM-364 is Safe for Flight
23 VMM-364 first MV-22 flight in aircraft (02) 168606

MAY

15 Naval Safety Center visit

JUN

14 Received aircraft (04) 168612

JUL

21 Aircraft (00) 165851 maiden flight

AUG

14 Squadron safety stand down

SEP

04 1 pilot and 1 CC to Weapons and Tactics Instructor (WTI) course
07 WTI Maint Det to MCAS YUMA
11 VMM-364 attains Initially Operations Capable status
20 Received aircraft (05) 168342